

Job Description

Post: Community Link Worker

Responsible to: Community Links Service Manager

Location: East Renfrewshire

Hours of duty: 7.5hrs

Salary: £27,651 per annum pro rata

Pension: 6% Employer – 2% Employee

Travel Expenses: 45p per mile

Why	<u>Job Summary:</u> To work alongside GP's, Practice staff and a wide range of local agencies to support service users to link into meaningful community networks and activities which will enhance their self-management skills build resilience and sense of personal wellbeing. You require an experienced and proactive approach in utilising social media applications and platforms to enhance your communication, and for the benefit of service users. You will work using a hybrid model working either in a GP Practice or at home or a combination of both.
What	<u>Principal Accountabilities:</u> ○ To support the ongoing development of RAMH's Community Links service - Social prescribing. Where a person is referred to the link worker attached to a GP. Who supports the individual to link in with activities in the local community and develop new skills to improve health and wellbeing activities ○ To support the delivery of our Community links service by fostering effective and positive working relationships working with RAMH and other community partners across East Renfrewshire's HSCP ○ By working alongside RAMH and partner community services in East Renfrewshire to develop understanding of social prescribing. ○ Liaise with internal and external agencies to publicise the services, to generate appropriate referrals with a particular focus on GP Practices. ○ Manage appointments through agreed diary system. Ensuring that the referrals are actioned and responded to timeously, including any onwards referrals to partner agencies. ○ Ensure that the number of appointments offered is in line with the Service Level Agreement.

How	<u>Duties and Responsibilities:</u> ○ To assess the individual's needs and agree supports within up to 4-session model, using a two a review offer. ○ To support ongoing development of the East Renfrewshire Community link model ensuring an effective and efficient service delivery. ○ To support, develop and sustain therapeutic working relationships ○ encourage new approaches to self-management, including online self-management resources. ○ To keep clear and accurate records of all interventions carried out. ○ To ensure that monitoring and evaluation part of your daily practice. ○ To identify maintain and share database/record of available activities, resources and support networks for people to access. Linking into RAMH's wellbeing map. ○ To utilise appropriate electronic database recording systems. ○ To implement quality monitoring and service evaluation systems as identified by the funders, to enable reporting on outcomes. ○ To attend team meetings as required. ○ To carry out any other duties as delegated by the line manager. ○ To be aware of and implement the RAMH philosophy and Values and Act as an RAMH ambassador at all times. To adhere to RAMH policies and procedures and SSSC (Scottish Social Services Council) Code of Practice
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The foregoing job description is not exhaustive and other tasks may be associated with this position as directed. The post-holder will be expected to participate in the on-going development of the post

Person Specification

Community Link Worker(s) Officer – Full/Part time

QUALIFICATIONS

	Essential	Desirable
SVQ 3 or equivalent	✓	
Professional qualification: to HNC Level	✓	

KNOWLEDGE and EXPERIENCE

Experience of the impact of long term conditions and an understanding of recovery or self-management approaches	✓	
Knowledge of mental health and illness and its impact on individuals, families and carers	✓	
Knowledge and experience in carry out strength based assessment	✓	
Experience of prompting empowerment and self-direction in support of recovery and self-management	✓	
Managing sensitive personal data with discretion and tact	✓	
Experience of working in an outcome focused way	✓	
Experience of working closely with health and social care professionals	✓	
Experience of utilising community facilities as a resource	✓	

SKILLS and COMPETENCES

Build co-operative relationships, develop networks and promotes partnership working with other professionals	✓	
Ability to communicate effectively with a range of health and social care professionals, service users and carers	✓	
Ability to maintain confidential records and statistical information on service use for the purposes of evaluation	✓	
Ability to self-evaluate and reflect on practice	✓	
IT skills, competent with MS office and case management systems	✓	
Organisational skills	✓	
An ability to work in the Community independently across the East Renfrewshire area, including travelling	✓	
Activity contributes to the culture which embraces change	✓	

ADDITIONAL JOB REQUIREMENTS

Flexible approach to work	✓	
Able to work using a hybrid model of working in the GP Practice and/or at home	✓	